



P I C T O N MUSIC and HARVEST FESTIVAL



STALLHOLDER APPLICATION FORM

This is your invitation to apply for a stall at the **2010 Picton Music & Harvest Festival** being held on **Saturday 30 October 2010** from **9am – 5pm**.

Stallholder Information

- Stall fees:** **\$60** for a standard 4m x 4m market stall space in Town Square (grass area and car park) and the back of Wollondilly Shire Hall
\$60 for standard 3m x 3m or 2m x 2m market stall space located both in and in front of the Wollondilly Shire Hall
\$120 for **Commercial food** vendors
\$75 for **food stalls operated by community groups**

IMPORTANT STALLHOLDER INFORMATION

- There will be **NO** powered sites.
- Your space is not secured until we receive your application form, site plan indicating your preferred site(s), proof of current public liability insurance (minimum \$10M public liability) and payment via cheque or money order in full for the appropriate stall fee.
- Sites will be allocated on a first booked, first served basis. No spaces will be held for previous stallholders.
- Cheques or money orders should be made out to **Picton Chamber of Commerce**.
- **No insurance = No stall.**
- On receipt of your application, an email confirming your booking and stall space number will be sent to you.
- **NO REFUNDS.** If you do not turn up for whatever reason, or if you don't stay, we will not be refunding your fee.
- Be prepared for the possibility of rain – the Festival is **ON, rail, hail or shine**.
- On the day, please **set up and remove your vehicle by 8am at the latest**. If there is a genuine problem with your site, please find **Melissa** at the **Information Office** and she will do her best to sort it out.
- No raffles at stalls please. Your stallholder fee contributes to media and publicity, attractions, postage and insurance etc.
- The event finishes at **5pm**. Please be considerate of other stallholders and **leave a clean site**. The rubbish bins placed nearby are for **PUBLIC USE ONLY**.
- **Stallholders and Show bag vendors MUST TAKE their own rubbish home.**

Please complete the details below and return to Melissa Park Events:

Melissa Park Events
 Attn: Melissa Park
 Event: Picton Music & Harvest Festival
 PO Box 323, Bondi NSW 2026.

Company: _____ Contact person: _____

Onsite phone No.: _____ Email: _____

Address: _____ Postcode: _____

Type of stall/product description: _____

- I enclose my cheque/money order made out to **Picton Chamber of Commerce**
 I enclose my proof of current public liability insurance
 I enclose the site plan indicating my preferred position(s).

Signed: _____ Date: _____

Please direct any queries to: Melissa Park via phone 0412 880 125 or melissa@melissaparkevents.com.au.